

PARK RESERVATION REQUEST FORM

Name of Group/Organization: _____ Today's Date: _____

Date of Event: _____ # of People Expected _____

Arrival Time (*STP opens at 9am*): _____ Departure Time (*reservation areas close at 7:30pm*) _____

SCRIBA TOWN PARK MAX

Upper Pavilion _____ 100

Lower Pavilion _____ 100

Small Pavilion _____ 40

Upper Grove _____ 50

RESERVATION FEE:

\$50 Scriba residents; **\$75** non-residents

Use of pool is not included in reservation fee

(Fees are non-refundable after March 31st)

****No rain dates****

Name, address & telephone number of responsible party/officer of organization:

Name _____

Address _____

City/Town/Zip _____

Phone # _____

In order to make your visit more enjoyable for all, we ask that you read and abide by the following:

1. No glass containers are permitted in Scriba's public parks.
2. Please park in designated parking areas only.
3. Cooperate with the park staff and observe opening and closing hours.
4. Unruly behavior will not be tolerated. Unruly groups will be asked to leave and may be denied future reservations.
5. All accidents, no matter how minor, must be reported to the Park Office immediately.
6. Adult supervisors are required for groups with participants under 18 years of age.

I have read and understand the guidelines above. I will do my best to see that the members of the group/organization I represent abide by these guidelines.

Signature

*****ALCOHOL AND TOBACCO ARE NO LONGER PERMITTED AT SCRIBA TOWN PARK*****